

**STATE OF MAINE**  
**NURSING HOME ADMINISTRATORS LICENSING BOARD**

*Minutes of June 24, 2015 Board Meeting*

**Members Present:** Michelle Belhumeur, Gail Hillstrom, Gail Winchell, Tamra Deering, and Dennis Brockway.

**Others Present:** Torrey Gray, Board Administrator; Colleen Eugley, Board Clerk; Judith Peters, AAG; and Holly Doherty, Staff Attorney.

**Members Absent:** Leo Bouchard.

**CALL TO ORDER**

Gail Winchell, Board Chair, called the meeting to order at 9:00 a.m.

**OLD BUSINESS**

**APPROVAL OF MINUTES**

In a motion made by Dennis Brockway and seconded by Michelle Belhumeur, the Board voted to approve the May 27, 2015 minutes as written.

**Vote: 3 in favor (2 recused – Gail Winchell and Tamra Deering)**

**NEW BUSINESS**

**COMPLAINT PRESENTATION(S)**

**2015-NHA-11046**

A complaint was filed against a Multi-Level Long Term Care Administrator alleging unprofessional conduct.

In a motion made by Dennis Brockway and seconded by Gail Hillstrom, the Board voted to dismiss the complaint.

**Vote: 4 in favor (1 recused – Tamra Deering)**

## **PRECEPTOR TRAINING PROGRAM APPROVAL REQUEST(S)**

### **Phil Jean**

A motion was made by Gail Hillstrom and seconded by Michelle Belhumeur to approve the program.

**Vote: 5 in favor**

## **RULEMAKING DISCUSSION**

The Board reviewed and made revisions to the draft rules. The revisions will be reviewed and further changes will be made at the next scheduled meeting.

## **OTHER BUSINESS**

### **COMMITTEE REPORTS**

#### **AIT REPORT**

There are currently three (3) Administrators-In-Training.

#### **CHAIR'S REPORT**

Nothing to report.

#### **ADMINISTRATOR'S REPORT**

Torrey Gray, Board Administrator, distributed licensee totals to Board members.

## **ADJOURNMENT**

There being no further business, in a motion made by Dennis Brockway and seconded by Gail Hillstrom, the Board voted unanimously to adjourn at 9:48 a.m.

The next meeting is scheduled for July 22, 2015.